

OHIO SOCIETY CHILDREN OF THE AMERICAN REVOLUTION ELECTION CODE

1. Eligibility. Only members in good standing may petition for nomination, serve on the Nominating Committee or the Judicial Committee, be nominated, be elected, or serve as State Officers of the Society. The term “member” used in these Procedures refers to members in good standing of the Ohio Society, Children of the American Revolution. To be eligible for the office of State President, a member shall have served as a president of a local society, as a first vice president, or as the vice president of a local society and at least one term as a State Officer, and for other state offices shall have served as an officer of a local society. A member whose twenty-second (22nd) birthday will occur prior to the end of the term of office shall not be eligible to be nominated for an office.
2. The Nominating Committee. By December 1 of each year, the State President shall appoint the Nominating Committee composed of no fewer than three (3) nor more than five (5) members in good standing in The Ohio Society of the Children of the American Revolution. The Senior State President and one member of the Senior State Executive Board, appointed by the Senior State President, shall serve as advisors to the Committee.
3. Petitions. Any member may apply for nomination to state office by submitting a petition to the Nominating Committee by the date specified on the officer nomination form published in the Buckeye Briefs. All members shall receive the officer nomination form. The Nominating Committee may, in its sole discretion, consider or disregard late petitions on a consistent basis.
4. Nomination by the Committee. The Nominating Committee shall meet at least eight (8) weeks before the opening of State Conference. It will consider all timely petitions. The Committee may consider any member. The Committee’s goal is to nominate not more than two qualified candidates for each state office.
5. Candidates’ Responsibilities.
 - A. Acceptance & Rejection. The Nominating Committee shall contact all selected candidates and inform them of the office for which they are to be nominated. (The Committee will not at that time reveal the identity of any other candidates for office.) After agreeing to accept, the selected candidates must confirm that same day by facsimile or e-mail; or in writing postmarked within one week. The failure to submit this confirmation, may be deemed by the Committee as rejection of the nomination. A member who rejects a particular nomination by the Committee is still eligible to be nominated by the Committee for another office or to run from the floor for any office. The selected candidates must keep their nominations confidential until the slate is announced by the Nominating Committee.
 - B. Withdrawal. A nominee may withdraw after acceptance of a Committee nomination by informing the Senior State President in writing. A nominee who has withdrawn after acceptance is ineligible to run for any state office for that year.
6. Confidentiality. Committee members **MUST NOT** discuss the deliberations of the Committee with anyone else except the members of the Committee. If it is found that a member of the Committee has violated confidentiality, the State President may remove the member from the Committee. Those agreeing to be candidates for office may discuss the nomination with only their immediate family and no one else until the announcement of the nominating committee slate. If it is found they have done so, but have not

otherwise violated the Election Code, they may be removed as candidates for office by the Nominating Committee.

7. Announcement of the Slate. The Nominating Committee shall announce its nominees no later than six weeks before the opening of State Conference. The slate of proposed officers shall be forwarded by electronic or First Class Mail to each Senior Society President.

8. Nominations from the Floor. Candidates may be nominated from the floor of the State Conference. Floor Nominees must consent in writing to being nominated to a specified office and request in writing that the Senior State President prepare a Certificate of Eligibility. This consent and request must be submitted to the Senior State President no later than thirty days before the first day of the State Conference. The Certificate of Eligibility and written consent must be presented to the Senior State Recording Secretary at the time the candidate is nominated. The Senior State President shall notify the slated candidate(s) for the same office of the pending nomination from the floor upon issuance of a Certificate of Eligibility.

9. Campaigning. The State President, State Nominating Committee, and Seniors shall not take part in campaigning. EXCEPTION: Members of the Committee who may become candidates for State Office. There shall be no campaigning, including distribution of literature, favors, or trinkets, use of posters, and wearing of campaign ribbons, tags, stickers, and buttons, at meetings of the State Board or business meetings of the State Society, except for the delivery of candidate speeches.

10. The Beginning of Campaigning. Campaign efforts shall begin on Friday night of State Conference.

11. Campaign Ethics.

- Candidates shall campaign only on their merits.
- Negative campaigning is prohibited.
- Candidates will be responsible for all aspects of their campaigns, including the content and use of their campaign material. Campaign material shall be "homemade".
- Members should not litter any place with campaign material.
- Members should remind adults not to wear campaign badges or stickers.
- No one may take any action to have any group, such as a local society's delegation, vote for or against a particular candidate.
- No member should ever boo, mock, or denigrate any candidate.

12. Campaign speeches. Each candidate will be allowed to speak at the State Conference when recognized by the chair during the business session. Each candidate shall be allowed two minutes to speak. The candidates shall deliver their speeches only at the podium designated for candidates, using only the microphone provided. The candidates shall deliver their speeches in conformity with the Campaign Ethics. The candidates will not request audience participation during their speeches. The candidates and the candidates' supporters shall not use props, signs, musical instruments, other sound equipment, or singing during the speeches.

13. The Official Candidates' Party. Immediately after the business session at which the candidates give their speeches, the Official Candidates' Party will be held. Only members may attend. Candidates may distribute their literature, and members may meet the candidates at this party.

14. Private Campaign Parties. Candidates and groups of candidates may not have parties.
15. The Tellers. The Senior State President shall appoint adult tellers. No relative of a candidate may be a teller. The tellers shall be sufficient in number to perform their duties. The Senior State President shall name one teller as their chairman. The State Chaplain will administer the oath of office to the tellers.
16. The Election. The election of State Officers shall be by written ballot under the supervision of the tellers. All voters must present themselves to the chair, bearing their voter badges, before they may vote. The ballots shall be prepared by the Senior State President.
17. The Teller's Room. Voters will be escorted with their local society delegation to the tellers' room to cast their votes. Only voters and the tellers are allowed in the tellers' room during voting. All other persons will be asked not to enter or asked to leave if they do enter.
18. Counting the Votes. After all delegations have voted, the tellers will count the votes. No one shall be in the tellers' room during this counting except the tellers and officials authorized by the Chairman of Tellers. The tellers shall preserve the ballots. The tellers will complete a tally. The tellers will adhere to Roberts' Rules of Order, Newly Revised.
19. The Tellers' Report. The tellers shall announce their tally results to the Conference when called to do so by the State President. If a candidate has received a majority of the votes cast for an office, the State President shall declare that candidate to be elected. If no candidate receives a majority of the votes cast for an office, the State President shall act immediately to conduct a run off election.
20. Appointment of the Judicial Committee. The State President shall appoint a chairman, two members, and one alternate member of a Judicial Committee by thirty days before the election. No candidate for any State Office may be appointed to this Committee. The alternate member shall serve in the absence of a member or the chair. The Senior State President shall appoint Senior Advisors to the Judicial Committee. The Senior Advisors will be present at all meetings of the Judicial Committee, should ask questions, may give advice, and shall have a vote only in disciplinary actions.
21. Functioning of the Judicial Committee. The Judicial Committee's purpose is to ensure fairness of the State Officers' elections. The Committee's membership and the Senior Advisors shall be identified to all attending the conference. All persons will be advised to report, orally or in writing, to the Committee members or the Senior Advisors any suspected violation of the Procedures or any breach of our Campaign Ethics. If any members of the Committee or the Senior Advisors learn of any possible infraction, the Judicial Committee shall convene as quickly as possible. If the Committee believes that a violation has occurred, the Committee will state that infraction in writing with particularity and inform the accused of the charge. The accused shall be given an opportunity to be heard.
22. Sanctions by the Judicial Committee. If the Judicial Committee thereafter believes that a violation did occur, that it was serious, and that the accused is responsible for the specified violation, the Committee, with the approval of the State and Senior State Presidents, shall impose an appropriate sanction. That sanction may be:
 - A declaration of ineligibility to run for or be elected to a State Office at this election;
 - A reduction in the time allowed to speak;

- The elimination of time allowed to speak;
- A requirement that the candidate use part of the time allowed for a speech to apologize for the violation;
- For adults, a ruling that they may not attend some or all remaining official functions at the conference, or
- Another sanction proportionate to the degree of the seriousness of the violation and the accused's personal knowledge and responsibility for the violation.

The Judicial Committee shall promptly notify the violator, the State President, and the Senior State President, of the imposed sanction. The State President may, but is not required to, announce to the conference what violation occurred and what sanction has been imposed.

If the Committee determines no sanction will be imposed (either because they do not believe a violation took place, they believe that it was too minor, or they believe that the accused was not responsible for the violation), the Committee shall inform the accused, the person who reported the possible violation, the State President, and the Senior State President. The work of the Judicial Committee shall be otherwise confidential.

23. A copy of these Procedures will be provided to every member who receives a nomination petition or submits a consent to be nominated, the members of the Nominating Committee and the Judicial Committee, the tellers, and the Senior Advisors.

ADMINISTRATIVE COMMITTEE

The Administrative Committee serves as a disciplinary board to review all cases of violation of the Code of Behavior and to take appropriate action.

The State President and Senior State President shall appoint an Administrative Committee of six (6) consisting of a Senior Chairman, two (2) C.A.R. senior leaders, a Member Chairman, and two (2) C.A.R. members (at least one male and one female). Notifications of violations of the Code of Behavior shall be given in writing to the Senior Chairman. This notification may be made by either Members or Seniors. Persons shall be apprised of the charges made against them and given an opportunity to reply before action is taken.

The Administrative Committee shall report to the State President and Senior State President all considerations, proceedings and decisions. In all cases of violation of the Code of Behavior, the State President and Senior State President, after consultation with the Administrative Committee, shall be empowered to declare any violator excused from further participation in the function, to send the violator home, or to determine other appropriate action.